

# SPECIAL WORKSHOP

Michelle Steel

Vice Chair, California State Board of Equalization

# Free Recordkeeping Workshop for Small Businesses. Presentations by the IRS, SCORE, and BOE.

## **Topics**

- IRS—Better Business through Better Records
- BOE—Sales and Use Tax Recordkeeping Requirements

#### Sponsored by:

Michelle Steel

Vice Chair, State Board of Equalization

and

The Westminster Chamber of Commerce

#### Location:

Westminster Chamber of Commerce 14491 Beach Blvd. Suite B Westminster CA 92683 Free Parking

#### Date and Time:

Wednesday, May 22, 2013 12:00 p.m. to 1:30 p.m.

## To Register for this Event go to

www.boe.ca.gov/sutax/sbf.htm

#### Additional Information:

You are invited to attend a free Small Business Tax presentation by the Board of Equalization and an enrolled agent speaking on behalf of the IRS. Find out about basic recordkeeping requirements for Federal taxes and State Sales and Use taxes.

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